



King County
PRINCIPAL MANAGEMENT AUDITOR or SENIOR MANAGEMENT AUDITOR

KING COUNTY AUDITOR'S OFFICE

ANNUAL SALARY RANGE:

\$73,302 - \$91,544 (Principal Management Auditor)

\$63,741 - \$79,603 (Senior Management Auditor)

Job Announcement No: 04YR4257

OPEN: 5/5/04

CLOSE: 5/25/04

WHO MAY APPLY: This career service exempt position is open to all qualified candidates. Please note that one position will be filled - with the level yet to be determined. Indicate the level(s) applying for.

WHERE TO APPLY: Required forms and materials must be sent to: **King County Auditor's Office, Room W-1020, King County Courthouse, 516 – Third Ave, Seattle, WA 98104.** Application materials must be received by 4:30 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Yaeko Rojnuckarin (206) 296-1655 or www.metrokc.gov/auditor for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above will not be processed.

FORMS AND MATERIALS REQUIRED: [A King County application form](#), resume, a letter of interest, and a writing sample are required.

WORK LOCATION: King County Courthouse.

WORK SCHEDULE: This career service exempt position is also exempt from the provisions of the Fair Labor Standards Act, and is not overtime eligible. The work week is normally Monday through Friday.

PRIMARY JOB FUNCTIONS INCLUDE:

The emphasis of this position is to conduct high impact, rigorous performance audits and other studies that will result in recommendations useful to the Metropolitan King County Council and county agencies. Such studies are to evaluate cost-effectiveness, efficiency, policy compliance, and program performance.

Each management auditor level performs project work, including planning, fieldwork, analysis, report development, and public presentation. Audit staff may perform other duties, such as providing technical assistance to the county council and agencies, in order to improve opportunities for implementation of study recommendations. Breadth and depth of expectations for performing these functions increase at each auditor level.

QUALIFICATIONS:

Although expected to meet minimum qualifications of the applicable job description, these are the primary areas of emphasis for this position. Please see job descriptions on the auditor's home page www.metrokc.gov/auditor for specific minimum qualifications for each management auditor level.

- Extensive knowledge on conducting public program, policy, and fiscal studies.
- Ability to apply techniques such as economic analysis (life cycle cost and present value analysis), comparative program analysis, statistical testing, and other program evaluation applications.
- Ability to use spreadsheet and other software to conduct analysis.
- Understanding of government budgeting, capital programming, local government operations, and current

public management concepts such as performance measurement.

- Ability to communicate effectively, verbally and in writing, on complex and potentially controversial study issues.
- Ability to work effectively in a team environment and in the legislative branch, and to independently and objectively lead and conduct work that meets high standards and is timely.
- Highly motivated with professional goals consistent with the mission and goals of the county auditor's office.